



WESTGATE PRIMARY SCHOOL

Person Specification Form

Post Title - Teaching Assistant - Level 2(a)

Personal Attributes required (on the basis of the job description)	Essential (E) or Desirable (D)
Qualifications NVQ level 2 or above qualification –appropriate to the post(or equivalent) GCSE Grade C in Maths and English (or equivalent)	 E D
Experience Experience of working with or caring for children of relevant age Experience of working in a relevant classroom Experience of Administrative work Experience of supporting pupils with challenging behaviour Previous experience of working with children with additional needs in a school setting Experience of working as part of a flexible team	 E D D E
Knowledge/skills/abilities Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard Ability to supervise and assist pupils Knowledge and experience of delivering group interventions	 E E E

Ability to relate well to children	E
Ability to work as part of a team	E
Good communication skills	E
Ability to supervise and assist pupils with SEN	D
Time management skills	E
Organisational skills	E
Knowledge of classroom roles and responsibilities	D
Knowledge of the concept of confidentiality	E
First Aid Certificate	D
Administrative skills	D
Knowledge of Early Years Foundation Stage	D
Good numeracy and literacy skills	E
Ability to make effective use of ICT	D
Flexible attitude to work	E
Willingness to commit to the wider life of the school community	E
Training/previous experience of supporting children with Social, Emotional and Mental Health Difficulties	D
Knowledge of using restorative approaches with children	D
Other	
Commitment to undertake in –service development	E
Commitment to safeguarding and protecting the welfare of children and young people	E